

# Practical Law

## Getting Started

### Objectives

This session will introduce Practical Law resources and functionalities. It will demonstrate the Practical Law tools to better equip you to efficiently navigate and find resources. After this session, users will understand the coverage of content, navigate the platform, and locate relevant resources.

### Learning Outcomes

At the end of the session participants will have the confidence to navigate the Practical Law platform more effectively. The session will cover the following:

- A refresher on navigating the platform, including optimising the search functionality
- Market-leading standard documents and clauses for drafting
- The FastDraft tool containing automated drafting templates
- Practice notes for explanations of current laws
- A walkthrough of the additional tools and resources on the platform
- Cross-border resources, including jurisdiction specific material and resources
- The complimentary ASK function for answers from in-house experts on questions of law or content
- How to annotate documents, utilize delivery tools and create folders
- Creating Document or Practice Area Alerts
- Platform customization, including setting up your own home page and creating a favourites list

### Session Duration

60 minutes

### Session Delivery Methods

Microsoft Teams Session - Online

### Learning Materials

Support materials including Guides, Videos and tips are available [HERE](#)

### Training Specialist

Maresa Botha is a Thomson Reuters Practice Training Specialist based in Dubai. She provides training support to the MENA region. Prior to Joining Thomson Reuters, Maresa practiced as an attorney in Johannesburg, South Africa, for over 11 years.